

# Ministers and the Clergy

<b><i>Parsonage Allowance</i></b>		<b><i>Auto Travel (In miles)</i></b>	
Allowance Received		Educational	
Interest - Home		Funerals	
Taxes - Home		Infirm - Hospital Visits	
Rent - Home		Parishioner Meetings	
Repairs - Home		Weddings	
Insurance - Home		Visitation	
Utilities - Home		Outings - Congregation	
Other _____		Tolls (\$)	
		Parking (\$)	
		Other: _____	
<b><i>Supplies &amp; Expenses</i></b>		<b><i>Travel - Out of Town</i></b>	
Books - Music & Theology		Airfare	
Business Cards		Car Rental	
Clerical Service		Parking	
Entertainment (enter 100% of expenses)		Bus, Subway, & Taxi	
Insurance - Business		Lodging (do not combine with meals)	
Legal & Professional Services		Meals (do not combine with lodging)	
Map Book		Porter, Bell Captain	
Pager		Laundry	
Photocopy & Greeting Cards		Bridge & Highway Tolls	
Postage		Telephone	
Software - Appointment/Calendar		Other: _____	
Software - Genealogy			
Software - Word Processing			
Vestments		<b><i>Continuing Education</i></b>	
Vestments - Repair		Correspondence Course Fees	
Computer		Course Registration	
On-Line Services		Materials & Supplies	
Other: _____		Photocopy Expense	
Other: _____		Reference Material	
		Seminar Fees	
		Textbooks	
		Other: _____	
<b><i>Telephone Expenses</i></b>		<b><i>Equipment Purchases</i></b>	
Cellular Calls		Computer & Printer	
FAX Transmissions		Answering Machine	
Paging Service		Calculator & Copier	
Pay Phone		FAX Machine	
Toll Calls		Pager	
Other: _____		Telephone	
		Other: _____	
<b><i>Miscellaneous Expenses</i></b>			
Business & Professional Associations			
Professional Subscriptions			
Other: _____			